

Adelaide Swords Club
ANNUAL GENERAL MEETING 2013
North Adelaide Primary School
7pm, Wednesday 25 September 2013



MINUTES

Present: Allan Pring (President), Stuart Marshall (Treasurer, Minutes), Alex Lovell (Vice President), Iain Davidson, Bruce Dawson, Lawrence Men, David Brautigan, Steve Howlett, Kira Zhdanovich, Phillipa Horton, Barbara Oerman (Lachlan Oerman), Brett Aistrope (Rachel Aistrope), Dan Grant, Leighlan Doe, Leon Thomas, Maria Rawson (Georgie Rawson), Julie Alderson (Ben Alderson), Georgie Barratt

Apologies: Ursula Menz (Secretary)

Proxies: None

1. Minutes from previous meeting
(19 September 2012)

Move to pass: Bruce Dawson
Seconded: Dan Grant

Minutes from 2012 AGM passed.

2. President's Report

See below. No comments or questions.

Move to accept: Julie Alderson
Seconded: Steve Howlett

President's report accepted.

3. Treasurer's Report

Report from 2012/13 financial year (see attached).
The figures were discussed by S. Marshall, the main points were

- Club has passed 100 members (68 junior, 30 senior, 3 associate, 4 life)
- Club made a net profit of ~\$2500
- No longer running the junior training camp resulting in a reduction of class revenue of \$4900, increasing revenue from other classes meant that class revenue was roughly consistent
- Fundraising revenue came primarily from Robyn Chaplin canteen and club clothing sales
- Major expenditure on equipment, including ~\$6000 on the new storage shed due to moving to North Adelaide Primary School. \$1000 on new spools
- Also purchased a significant amount of new and old equipment
- Significant cash differences this year includes reconciliations from previous years, should be substantially lower in future years.
- Report has been audited

Move to accept: Alex Lovell
Seconded: Bruce Dawson

Treasurer's report on 2012/13 financial year accepted.

4. Election of 2013/14 Committee

a. President

Nominee: Allan Pring
Nominated by: Alex Lovell
Seconded by: Bruce Dawson

There being no other nominees or dissent, Allan Pring declared President.

b. Vice President

Nominee: Steve Howlett
Nominated by: Bruce Dawson
Seconded by: Alex Lovell

There being no other nominees or dissent, Steve Howlett declared Vice President.

c. Treasurer

Nominee: Maria Rawson
Nominated by: Allan Pring
Seconded by: Julie Alderson

There being no other nominees or dissent, Maria Rawson declared Treasurer.

d. Secretary

Nominee: Ursula Menz
Nominated by: Phillipa Horton
Seconded by: Lawrence Menz

There being no other nominees or dissent, Ursula Menz declared Secretary.

e. Other committee

Nominee: Brett Aistrope
Nominated by: Phillipa Horton
Seconded by: Maria Rawson

Nominee: Alex Lovell
Nominated by: Phillipa Horton
Seconded by: Maria Rawson

Nominee: Julie Alderson
Nominated by: Phillipa Horton
Seconded by: Maria Rawson

Nominee: Dan Moore
Nominated by: Phillipa Horton
Seconded by: Maria Rawson

Nominee: Stuart Marshall
Nominated by: Phillipa Horton
Seconded by: Maria Rawson

There being no dissent, Brett Aistrope, Alex Lovell, Julie Alderson, Dan Moore and Stuart Marshall declared general committee.

5. Club Business

a. Member Protection Policy

Allan described policy. Policy was previously distributed to members.

Motion to Approve Policy: Alex Lovell
Seconded: Bruce Dawson

b. Health and Safety Policy

Allan described policy. Policy was previously distributed to members.

Motion to Approve Policy: Alex Lovell
Seconded: Bruce Dawson

c. Tuesday night fencing

ASC has the option of opening at North Adelaide on Tuesday nights. Members were asked for suggestions on how the night should be used.

The membership showed no interest in opening the club on Tuesday nights.

d. Club equipment

The club has received a government grant for the purchase of equipment. Suggestions were sought from the membership regarding what equipment was needed.

The membership provided no suggestions.

Meeting closed: 7:25pm

Summary of Committee Members 2013/14

Position	2012/13 (outgoing)	2013/14 (incoming)
President	Allan Pring	Allan Pring
Vice President	Alex Lovell (Public Officer)	Steve Howlett
Treasurer	Stuart Marshall	Maria Rawson
Secretary	Ursula Menz	Ursula Menz
General Committee	Brett Aistrope (armourer)	Brett Aistrope (armourer)
General Committee	Julie Alderson	Julie Alderson
General Committee	Dan Moore	Dan Moore
General Committee	Gulsara Kaplun (left early)	Stuart Marshall
General Committee	Steve Howlett (joined late)	Alex Lovell (Public Officer)

Adelaide Swords Club President's Report: 2012-2013

I am happy to present my formal report on the progress of Adelaide Swords Club over the last year. The highlight of the year has undoubtedly been our move from the Hungarian Club to this gymnasium at North Adelaide Primary School. This has given us nearly 3 times the floor space, a much better floor surface for fencing, better lighting and air-conditioning.

I would like to take this opportunity to thank Mr Steve Marshall, the Principal of North Adelaide Primary School and the School Council for allowing the Club to make extensive use of the gym out of school hours. I would also like to extend a special vote of thanks to Brett Aistrop and Bruce Oerman for their amazing job in figuring out how to get all our gear into the limited available storage space, building the storage cupboards and the shed

On the piste our fencers continue to achieve at a high level: highlights include Matteo Barchiesi selection for Australia in the World Fencing Championships. I am told he is the first club member to be selected in an Open Australian Team for over 20 years.

Georgie Barratt, is currently in the Australian Under 20 women's foil team and represented Australia at the Asian Championships and at the Junior World Championships earlier this year, Michael Dzodzoz was selected in the Australian Team for the World University Games. Rachel Aistrop has been selected for the U17 Women's Epee team and Lachlan Oerman has been selected in the Australian U17 foil squad. Other club members ranked in the top 6 in their weapons include Alex Burgun in open men's epee, Henry Hondros in U17 men's epee and Oliver Pring and Will Besanko in U17 Sabre. The State's high performance squad is dominated by ASC junior fencers. This all points to considerable strength in our club's junior ranks.

In the school's league the ASC Blue junior team, won both the league and the knockout tournament and we congratulate Ben Alderson, Joanna Murphy, Gavinda Pooni, Mitch Lewis and Harry Duggan from the team. We thank Julie Alderson, Maria Rawson, Mark McKay and Greg Francis for taking on the roles as team managers.

Total Club membership is up from 79 to 105 this year, with a big rise in the number of juniors from 49 to 69 (40%) and a smaller increase in senior membership from 27 to 30. (We have the same number of associate and life members 3 and 4 respectively.) I think over the next few years we can grow our membership to around 150, but we will have to do more work on member retention. We still have a high turnover in the membership.

In a club like ours, where half the membership (juniors) rarely meets the other half (seniors) and communication is vitally important and I would like to make special mention of Ursula for her work in producing newsletters for every few weeks.

I would like to thank the coaches: Spud, Leon, Ursula, Frances, Stuart, Kira and Alex Lovell for their excellent efforts. I also want to especially thank Barb and Annie who run our canteen and collect membership and lesson fees Saturday mornings. Also to Philippa, Barb and the other parents for running the canteen at the Robyn Chaplin this year, this raised nearly \$3000 for the club. Brett Aistrop works tirelessly as club armourer and finally I would like to thank Stuart Marshall, who is stepping down as Club Treasure this year after 3 years hard work in this demanding role.

Good fencing,
Allan Pring

Treasurer's Report: Financial Year 2012/13

Comparasion of Major Income and Expense Items		1/7/2012 – 30/6/2013			
INCOME	2009-2010	2010-2011	2011-2012	2013-2013	Difference
INTEREST	\$322.75	\$444.73	\$364.64	\$256.40	-\$108.24
CASUALS FEES	\$140.00	\$60.00	\$160.00	\$70.00	-\$90.00
CLASSES	\$7,310.00	\$15,735.00	\$21,814.00	\$21,660.00	-\$154.00
Adult Beginners	\$600.00	\$3,015.00	\$4,969.00	\$4,230.00	-\$739.00
Junior Beginner Foil	\$1,300.00	\$1,750.00	\$2,945.00	\$4,770.00	\$1,825.00
Junior Intermediate Foil	\$3,780.00	\$3,495.00	\$3,430.00	\$5,925.00	\$2,495.00
Junior Advanced Foil	\$310.00	\$2,830.00	\$3,580.00	\$4,720.00	\$1,140.00
Junior Other	\$1,320.00	\$80.00		\$190.00	\$190.00
Junior Epee		\$525.00	\$570.00		-\$570.00
Junior Sabre		\$820.00	\$1,400.00	\$1,730.00	\$330.00
Try Session		\$40.00	\$20.00	\$95.00	\$75.00
Junior Training Camp		\$3,180.00	\$4,900.00		-\$4,900.00
FUND RAISING	\$2,727.40	\$5,174.07	\$3,865.10	\$7,246.90	\$3,381.80
MEMBERSHIP	\$10,640.00	\$9,960.00	\$11,430.00	\$15,810.00	\$4,380.00
Junior	\$6,460.00	\$5,830.00	\$6,650.00	\$9,300.00	\$2,650.00
Senior	\$4,180.00	\$4,040.00	\$4,690.00	\$6,420.00	\$1,730.00
Associate		\$90.00	\$90.00	\$90.00	\$0.00
GRANTS/SPONSORSHIP			\$2,500.00		-\$2,500.00
SALES EQUIPMENT				\$610.00	\$610.00
OTHER		\$70.00	\$335.00	\$165.00	-\$170.00
CASH DIFFERENCES			\$745.93	\$1,000.30	\$254.37
TOTAL INCOME	\$21,016.48	\$31,443.80	\$41,214.67	\$46,818.60	\$5,603.93

Treasurer's Report: Financial Year 2012/13

EXPENSES	2009-2010	2010-2011	2011-2012	2013-2013	Difference
ADMINISTRATION EXPENSES	\$12,868.01	\$16,207.42	\$14,065.08	\$16,115.41	-\$2,050.33
Rent	\$9,492.89	\$10,088.93	\$10,018.80	\$10,884.00	-\$865.20
Hungarian Hall	\$9,492.89	\$10,088.93	\$10,018.80	\$4,884.00	\$5,134.80
North Adelaide Primary				\$6,000.00	-\$6,000.00
Public Liability Insurance	\$1,844.15	\$1,844.15	\$1,844.15	\$1,949.46	-\$105.31
Advertising	\$953.70	\$748.81	\$1,537.65	\$1,011.53	\$526.12
Bank Fees	\$86.30	\$30.70	\$36.70	\$44.00	-\$7.30
Other	\$490.97	\$983.08	\$627.78	\$2,226.42	-\$1,598.64
GRANT EXPENDITURE			\$2,335.22	\$164.78	\$2,170.44
FUNDRAISING EXPENSES		\$2,511.75	\$2,129.93	\$3,609.19	-\$1,479.26
CASH DIFFERENCES	\$460.36			\$7.55	-\$7.55
COACHING FEES	\$1,746.00	\$7,623.53	\$8,800.25	\$8,425.00	\$375.25
MISCELLANEOUS	\$10.00				\$0.00
PURCHASES EQUIPMENT	\$1,365.50	\$2,746.70	\$8,805.25	\$15,504.81	-\$6,699.56
Individual Equipment		\$450.00	\$4,451.25	\$7,184.28	-\$2,733.03
Infrastructure		\$1,951.20	\$4,250.00	\$7,741.53	-\$3,491.53
Spare Parts		\$345.50	\$104.00	\$579.00	-\$475.00
FSA - TOURNAMENTS ENTRIES		\$100.00	\$540.00	\$380.00	\$160.00
TOTAL EXPENSES	\$15,529.15	\$26,677.65	\$36,675.73	\$44,206.74	-\$7,531.01
OVERALL TOTAL	\$5,487.33	\$4,766.15	\$4,538.94	\$2,611.86	-\$1,927.08

Treasurer's Report: Financial Year 2012/13

Bank Reconciliation 1/7/2012 – 30/6/2013 Financial Year			
			Balance
			\$
Opening Bank Balance 1/7/2012	Total		\$23,324.92
Less cheques outstanding at 30/6/2012:	1534	\$360.00	
	1536	\$269.35	\$629.35
Sub Total			\$22,695.57
Plus Receipts:			
Revenue Items 2012 – 2013 financial year			\$46,818.60
<i>Less Unbanked Revenue</i>			
<i>Less Interest for ING Account</i>		\$230.96	
<i>Less Expenses Paid in Cash</i>		\$213.75	
<i>Less Prepaid Revenue</i>		\$40.00	
<i>Less Cash on Hand 30/6/13</i>		\$2,865.75	
<i>Total Unbanked Revenue</i>			\$3,350.46
Plus non-Revenue Receipts			
Funds Collected for FSA on Behalf of Members			
<i>Funds Collected</i>		\$8,056.00	
<i>Less Payments Received as FSA Cheques</i>		\$1,070.00	
<i>Total Cash Collected for FSA and Banked</i>			\$6,986.00
Plus Cash on Hand 30/06/2012			\$20.00
Plus Overpayments			\$130.00
Plus Prepaid Membership			\$2,710.00
Plus Prepaid Grants			\$4,039.00
Total Receipts			\$57,353.14
Sub Total			\$80,048.71
Less Outgoings:			
Expenses 2012 – 2013 financial year			\$44,206.74
<i>Less Expenses paid without bank</i>			
<i>Less Expenses Paid in Cash</i>		\$213.75	
<i>Less Expenses Paid with Credit</i>		\$110.00	
<i>Total non-Bank Expenses</i>			\$323.75
Plus non-Expense Payments			
Funds Paid to FSA on Behalf of Members			
<i>Funds Paid</i>		\$8,691.00	
<i>Less Payments Made with FSA Cheques</i>		\$1,140.00	
<i>Total Funds Paid to FSA</i>			\$7,551.00
Overpayments Paid to FSA			\$185.00
Overpayment Refunds			\$80.00
Prepaid Expenses			\$1,000.00
Total Outgoings			\$52,698.99
Sub Total			\$27,349.72
Plus Cheques Outstanding at 30/06/13:	1612	\$1,224.00	
	1614	\$140.00	
	1615	\$270.00	
	1616	\$310.90	
	1617	\$431.08	
	1618	\$480.00	
	1619	\$851.00	\$3,706.98
Closing Balance at Bank 30/6/2013			\$31,056.70

Balance Sheet 30/06/2013		
Assets		
ANZ - Adelaide Swords Club Inc		\$27,349.72
CASH BOX		\$2,865.75
ING Business Optimiser		\$8,103.47
Prepaid Rent		\$1,000.00
Total Assets		\$39,318.94
Liabilities		
OVERPAYMENTS		\$95.00
BRECHIN, Kai	\$25.00	
CAMATTA, Nate	\$15.00	
DAVEY, Alex	\$20.00	
PATTINSON, Angus	\$5.00	
RANDALL, James	\$30.00	
CREDITORS		\$20.00
PREPAID REVENUE		\$6,749.00
Prepaid Membership		
Junior 2013-14	\$1,120.00	
Senior 2013-14	\$1,590.00	
Prepaid Government Grant	\$4,039.00	
Total Liabilities		\$6,864.00
Equity		
End of Financial Year		\$29,843.08
End of Financial Year 2010-2011	\$5,238.15	
End of Financial Year 2011-2012	\$4,189.63	
Initial Bank Balance	\$20,415.30	
Retained Earnings		\$2,611.86
Total Equity		\$32,454.94
Total Liabilities & Equity		\$39,318.94