

Adelaide Swords Club
ANNUAL GENERAL MEETING 2014
North Adelaide Primary School gym
7pm, Monday 22 September 2014



MINUTES

Present*: Ursula Menz, Steve Howlett, Sue Neale (Cate), Malar Naicker (Ajaay and Alokha Sureiander), Sharon Milich (Aramis), Bradley Cock (Aramis Milich), Adrian Murphy, Maria Kirby, Leah Bartley, Julie Alderson (Ben), Maria Rawson (Georgina), Robert Thomas (Max), Charmaine Aistrope (Rachel), Maxine Vine Hall (Daniel), Bruce Oerman (Lachlan), Stuart Marshall, Allan Pring (Oliver), Simon Bowering, Leon Thomas.

Apologies: none

* The name in brackets is the child-club-member of the person present.

Meeting opened 7:05pm
Meeting chaired by Allan Pring

1. Minutes from previous meeting (25 September 2013)

The minutes were circulated by email to members prior to the meeting, and two hard copies were available at the meeting.

Move to accept: Steve Howlett seconded: Julie Alderson

The 2013 AGM minutes were accepted as a true and accurate record of the meeting by all present.

2. President's Report

See below. No comments or questions.

Move to accept: Ursula Menz seconded: Maria Rawson
President's report accepted.

3. Treasurer's Report

See below. Report is for 2013/14 financial year. Note that the PDF/printed version only contains term-summaries of income/expenditure, a full month-by-month report is available electronically.

No questions or comments.

Move to accept: Stuart Marshall seconded: Adrian Murphy
Treasurer's report accepted.

4. Election of 2014/15 Committee

a. President

Nominee: Steve Howlett

Nominated by: Steve Howlett Seconded by: Allan Pring.

There being no other nominees or dissent, Steve declared President.

b. Vice President

Nominee: Julie Alderson

Nominated by: Julie Alderson

Seconded by: Allan Pring

There being no other nominees or dissent, Julie declared Vice President.

c. Treasurer

Nominee: Maria Rawson

Nominated by: Maria Rawson

Seconded by: Stuart Marshall

There being no other nominees or dissent, Maria declared Treasurer.

d. Secretary

Nominee: Ursula Menz

Nominated by: Ursula Menz

Seconded by: Steve Howlett

There being no other nominees or dissent, Ursula declared Secretary.

e. Other committee

Nominee: Allan Pring

Nominated by: Allan Pring

Seconded by: Stuart Marshall

Nominee: Brett Aistrope

Nominated by: Allan Pring

Seconded by: Charmaine Aistrope

Nominee: Stuart Marshall

Nominated by: Stuart Marshall

Seconded by: Steve Howlett

There being no dissent, Allan, Brett and Stuart elected as General Committee.

5. Club Business

a. Membership period

Allan iterated to all members present that the club is trialling calendar year membership as of January 2015. This will require eventual change to the constitution but no actions required this meeting.

Meeting closed: 7:25pm

Summary of Committee Members 2014/15

Position	2013/14 (outgoing)	2014/15 (incoming)
President	Allan Pring	Steve Howlett
Vice President	Steve Howlett	Julie Alderson
Treasurer	Maria Rawson	Maria Rawson
Secretary	Ursula Menz	Ursula Menz
General Committee	Brett Aistroke (armourer)	Brett Aistroke (armourer)
General Committee	Julie Alderson	Allan Pring
General Committee	Dan Moore	Stuart Marshall
General Committee	Stuart Marshall	Alex Lovell* (Public Officer)
General Committee	Alex Lovell (Public Officer)	Dan Moore*

* re-joined committee post-AGM

Adelaide Swords Club President's Report: 2013-2014

I am happy to present my formal report on the progress of Adelaide Swords Club over the last 12 months. This has been something of a year of consolidation, rather than great advances for the Club. We are now well settled into North Adelaide Primary School and have established excellent relations with the School. I understand that the Gym floor is to be replaced over the December-January period, so after our Christmas break this year we may not be able to resume until the beginning of February. The bonus for us however, is that the school is happy to have pistes marked on the floor.

On the piste our fencers continue to achieve, in the Open arena, the highlight was probably the Silver for the Mens Open Epee team event in Canberra, but it has been our juniors who have excelled. Georgie Barratt, in the Australian U20 women's foil team. Rachel Aistrope Australia U17 women's Epee team and Lachlan Oerman in the Australian U17 Epee Team and with Ben Alderson and Oliver Pring selected in the Australian U17 foil squad. Other juniors, Toby Adams and Greg Howlett were also invited to nominate for the national U17 foil squad.

We sent a large contingent to the National U15 and 17 Championships, with medals for Rachel Aistrope (Silver U17 Epee, 6th U17 Foil) Lachlan Oerman (Bronze U17 Epee), Toby Adams (6th U15 foil) and the U15 boys foil team took Bronze in the team's event. The state high performance squad is dominated by ASC junior fencers. This points to considerable strength in our club's junior ranks. In the school league the ASC teams won all three divisions of the league, and at the point of writing have won the Junior division of the knockout tournament.

Total Club membership is down this year from 105 last year to 85 this year, but last year's figures show the usual Olympic bulge. I still think over the next few years we can grow our membership to over 150, but we will have to do more work on member retention. We still have a high turnover in the membership.

In a club like ours communication is vitally important and I would like to make special mention of Ursula's tireless efforts in producing regular email newsletters over the last 12 months. I would like to thank the coaches, Spud, Leon, Ursula, Frances, Stuart, Kira and Alex Lovell for their excellent efforts. I also want to especially thank Barb and Marie who run our canteen and collect membership and lesson fees Saturday mornings. Special mention should go to Leon, who opens up most nights and on Saturdays and is a tireless servant of the Club. I would also like to thank Barb, Marie, Julie and Philippa for their efforts in organizing the canteen at the Robyn Chaplin Tournament. This is a major fundraiser for the Club. I would also like to thank my fellow members of the committee, who have run the club smoothly and efficiently over the last 12 months.

I am stepping down this year after 4 years as President; it has been a privilege to work for the Club. In that time we have found a new home and revitalized Fencing SA, but there are issues to be addresses including the need for more coaches and the high turnover in membership.

Good fencing,
Allan Pring

ADELAIDE SWORDS CLUB
Income Statement
For the year ending 30 June 2014

	2013 T3	2013 T4	2014 T1	2014 T2	YTD 30-Jun-2014	YTD 30-Jun-2013
INCOME						
MEMBERSHIP						
Associate	60.00	0.00	40.00	0.00	100.00	90.00
Junior	7,682.00	320.00	734.00	(574.00)	8,162.00	9,300.00
Senior	6,045.00	100.00	200.00		6,655.00	6,420.00
MEMBERSHIP	13,787.00	420.00	974.00	(264.00)	14,917.00	15,810.00
CLASS FEES						
Junior Advanced Foil	950.00	660.00	1,010.00	895.00	3,515.00	4,720.00
Junior Intermediate Foil	1,365.00	750.00	1,055.00	825.00	3,995.00	5,385.00
Junior Saturday Beginners	180.00	510.00	450.00	0.00	1,140.00	2,650.00
Junior Monday Beginners	180.00	0.00	90.00	0.00	270.00	2,120.00
Junior Monday Intermediate	425.00	370.00	325.00	650.00	1,770.00	540.00
Junior Sabre	435.00	210.00	15.00	190.00	850.00	1,730.00
Junior Other - Elite			0.00	0.00	0.00	190.00
Adult Beginners	720.00	400.00	195.00	610.00	1,925.00	4,230.00
Try Session	0.00	650.00	220.00	350.00	1,220.00	95.00
Casual Fees - Saturday	0.00	0.00	0.00	50.00	50.00	
Casual Fees - Wednesday	0.00	0.00	0.00	10.00	10.00	
CLASS FEES	4,255.00	3,550.00	3,360.00	3,580.00	14,745.00	21,660.00
GRANTS						
Government Grant	4,039.00	0.00	0.00	0.00	4,039.00	
GRANTS	4,039.00	0.00	0.00	0.00	4,039.00	0.00
ADMINISTRATIVE INCOME						
ANZ Interest	8.33	7.80	8.71	0.00	24.84	25.44
ING Interest	0.00	0.00	154.30	0.00	154.30	230.96
Cash differences - up	0.00	0.00	422.35	3.05	425.40	1,000.30
Hall Subletting	400.00	0.00	0.00	1,100.00	1,500.00	
Sundry Income	0.00	0.00	125.00	0.00	125.00	235.00
ADMINISTRATIVE INCOME	408.33	7.80	710.36	1,103.05	2,229.54	1,491.70
FUNDRAISING						
Club Canteen	137.00	108.70	0.00	0.00	245.70	452.50
Film Night	375.00	0.00	0.00	0.00	375.00	420.00
Miscellaneous	0.00	31.00	22.30	0.00	53.30	293.40
2013 AFF2	204.00	0.00	0.00	0.00	204.00	3,741.00
2014 AFF2						
Robyn Chaplin Canteen	0.00	0.00	0.00	5,310.56	5,310.56	
FUNDRAISING	716.00	139.70	22.30	5,310.56	6,188.56	4,906.90
SALES						
Equipment	330.00	358.00	550.00	0.00	1,238.00	610.00
Merchandise	55.00	395.00	20.00	205.00	675.00	2,340.00
SALES	385.00	753.00	570.00	205.00	1,913.00	2,950.00
TOTAL INCOME	23,590.33	4,870.50	5,636.66	9,934.61	44,032.10	46,818.60

**Net
30-Jun-2014**

CLASS FEES	
Junior Advanced Foil	295.00
Junior Intermediate Foil	2,105.00
Junior Saturday Beginners	880.00
Junior Monday Beginners	90.00
Junior Monday Intermediate	850.00
Junior Sabre	130.00
Junior Other - Elite	
Adult Beginners	1,835.00
Try Session	1,220.00
Casual Fees - Saturday	50.00
Casual Fees - Wednesday	10.00
CLASS FEES	7,465.00

7465.00 0.00

FUNDRAISING	
Club Canteen	245.70
Film Night	(84.00)
Miscellaneous	53.30
2013 AFF2	204.00
2014 AFF2	
Robyn Chaplin Canteen	3,716.16
FUNDRAISING	4,135.16

4135.16 0.00

ADELAIDE SWORDS CLUB
Income Statement
For the year ending 30 June 2014

	2013 T3	2013 T4	2014 T1	2014 T2	YTD 30-Jun-2014	YTD 30-Jun-2013	Net 30-Jun-2014
EXPENSES							
COACHING FEES							
Adult Beginners	60.00	0.00	0.00	30.00	90.00	520.00	
Junior Advanced Foil	0.00	1,560.00	960.00	700.00	3,220.00	3,720.00	
Junior Intermediate Foil	610.00	650.00	210.00	420.00	1,890.00	2,275.00	
Junior Saturday Beginners	180.00	80.00	0.00	0.00	260.00	370.00	
Junior Monday Intermediate	0.00	350.00	390.00	180.00	920.00	230.00	
Junior Monday Beginners	30.00	0.00	150.00	0.00	180.00	300.00	
Junior Sabre	100.00	380.00	0.00	240.00	720.00	400.00	
Junior Other - Elite			0.00	0.00	0.00	710.00	
COACHING FEES	980.00	3,020.00	1,710.00	1,570.00	7,280.00	8,425.00	
ADMINISTRATIVE EXPENSES							
Advertising	199.50	0.00	0.00	224.55	424.05	1,011.53	
Audit	220.00	0.00	0.00	0.00	220.00	220.00	
Bank Fees	16.70	5.10	4.30	0.00	26.10	44.00	
FSA Referee Course Reim	0.00	0.00	200.00	50.00	250.00		
FSA Tournament Entries	0.00	0.00	0.00	540.00	540.00	380.00	
Rent - NAPS	3,400.00	3,800.00	4,600.00	2,400.00	14,200.00	10,884.00	
Insurance	2,004.46	0.00	0.00	0.00	2,004.46	1,949.46	
Miscellaneous	417.55	196.00	634.00	249.50	1,497.05	1,135.97	
Trophies	0.00	828.88	0.00	0.00	828.88	878.00	
ADMINISTRATIVE EXPENSES	6,258.21	4,829.98	5,438.30	3,464.05	19,990.54	16,502.96	
FUNDRAISING							
Film Night	459.00	0.00	0.00	0.00	459.00		
2013 AFF2	0.00	0.00	0.00	0.00	0.00	741.98	
2014 AFF2							
Robyn Chaplin Canteen	0.00	0.00	0.00	1,594.40	1,594.40		
Miscellaneous	0.00	0.00	0.00	0.00	0.00	760.00	
FUNDRAISING	459.00	0.00	0.00	1,594.40	2,053.40	1,501.98	
PURCHASES							
Equipment - New	0.00	6,518.00	3,207.50	0.00	9,725.50	3,784.28	
Equipment - Used	250.00	0.00	0.00	0.00	250.00	3,400.00	
Equipment - Infrastructure	2,260.00	0.00	351.45	0.00	2,611.45	7,741.53	
Equipment - Spare Parts	318.40	0.00	0.00	0.00	318.40	579.00	
Grant Expenditure			0.00	0.00		164.78	
Merchandise	0.00	1,373.08	0.00	0.00	1,373.08	2,107.21	
PURCHASES	2,828.40	7,891.08	3,558.95	0.00	14,278.43	17,776.80	
TOTAL EXPENSES	10,525.61	15,741.06	10,707.25	6,628.45	43,602.37	44,206.74	
NET SURPLUS/(DEFICIT)	13,064.72	(10,870.56)	(5,070.59)	3,306.16	429.73	2,611.86	

ADELAIDE SWORDS CLUB
Balance Sheet
As at 30 June 2014

	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jun-13
ASSETS													
CASH													
Cash Box	4,214.75	3,245.05	1,684.50	692.50	911.50	16.20	948.20	602.30	533.90	448.90	1,314.35	924.71	2,865.75
ANZ	30,658.72	33,232.16	35,066.69	33,407.06	25,819.07	25,864.43	22,839.18	23,523.34	22,789.44	26,859.61	13,484.61	19,731.96	27,349.72
ANZ Term Deposit											15,000.00	15,000.00	
ING	8,103.47	8,103.47	8,103.47	8,103.47	8,103.47	8,103.47	8,103.47	8,103.47	8,103.47	0.00			8,103.47
CASH	42,976.94	44,580.68	44,854.66	42,203.03	34,834.04	33,984.10	31,890.85	32,229.11	31,426.81	27,308.51	29,798.96	35,656.67	38,318.94
SUNDRY DEBTORS													
Fencing SA	(20.00)	(20.00)	(20.00)	(20.00)	(20.00)	(20.00)	(20.00)				800.00	268.00	(20.00)
Prepaid Rent - NAPS	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00				2,400.00	1,200.00		1,000.00
SUNDRY DEBTORS	980.00	980.00	980.00	980.00	980.00	980.00	(20.00)	0.00	0.00	2,400.00	2,000.00	268.00	980.00
TOTAL ASSETS	43,956.94	45,560.68	45,834.66	43,183.03	35,814.04	34,964.10	31,870.85	32,229.11	31,426.81	29,708.51	31,798.96	35,924.67	39,298.94
LIABILITIES													
SUNDRY CREDITORS													
Fencing SA - clearing	30.00	380.00	30.00	180.00	30.00	30.00	30.00	60.00				1,420.00	
Sundry Creditors											190.00	292.00	95.00
Overpayments	285.00	285.00	285.00	285.00	285.00	285.00	285.00	5.00		130.00		1,328.00	6,749.00
Prepaid Fees													
SUNDRY CREDITORS	315.00	665.00	315.00	465.00	315.00	315.00	315.00	65.00	0.00	130.00	190.00	3,040.00	6,844.00
TOTAL LIABILITIES	315.00	665.00	315.00	465.00	315.00	315.00	315.00	65.00	0.00	130.00	190.00	3,040.00	6,844.00
NET ASSETS	43,641.94	44,895.68	45,519.66	42,718.03	35,499.04	34,649.10	31,555.85	32,164.11	31,426.81	29,578.51	31,608.96	32,884.67	32,454.94
EQUITY													
ACCUMULATED SURPLUS													
Opening Balance	20,415.30	20,415.30	20,415.30	20,415.30	20,415.30	20,415.30	20,415.30	20,415.30	20,415.30	20,415.30	20,415.30	20,415.30	20,415.30
Y/E 30/6/2011	5,238.15	5,238.15	5,238.15	5,238.15	5,238.15	5,238.15	5,238.15	5,238.15	5,238.15	5,238.15	5,238.15	5,238.15	5,238.15
Y/E 30/6/2012	4,189.63	4,189.63	4,189.63	4,189.63	4,189.63	4,189.63	4,189.63	4,189.63	4,189.63	4,189.63	4,189.63	4,189.63	4,189.63
Y/E 30/6/2013	2,611.86	2,611.86	2,611.86	2,611.86	2,611.86	2,611.86	2,611.86	2,611.86	2,611.86	2,611.86	2,611.86	2,611.86	2,611.86
Current Year	11,187.00	12,440.74	13,064.72	10,263.09	3,044.10	2,194.16	(899.09)	(290.83)	(1,028.13)	(2,876.43)	(845.98)	429.73	
ACCUMULATED SURPLUS	43,641.94	44,895.68	45,519.66	42,718.03	35,499.04	34,649.10	31,555.85	32,164.11	31,426.81	29,578.51	31,608.96	32,884.67	32,454.94
TOTAL EQUITY	43,641.94	44,895.68	45,519.66	42,718.03	35,499.04	34,649.10	31,555.85	32,164.11	31,426.81	29,578.51	31,608.96	32,884.67	32,454.94
CHECK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



**DINO
CRISCITELLI &
ASSOCIATES PTY LTD**

ABN 43 078 816 663

Accountant and Taxation Consultant

3 September 2014

Maria Rawson
Adelaide Swords Club Incorporated
PO Box 7088
Hutt Street SA 5000

Dear Maria,

I have randomly checked and verified the following for the Adelaide Swords Club Incorporated year ending 30 June 2014:

- Balance sheet as at 30 June 2014
- Income statement for year ending 30 June 2014
- Transactions report for year ending 30 June 2014
- Bank deposits, cheque payments and cash payments
- Bank statements
- Bank reconciliation

All the entries checked were posted correctly. These financial reports are your responsibility. My responsibility is to express an opinion on these financial reports based on my review.

In my opinion the financial reports referred above present fairly, in all material respects, the financial position of the Adelaide Swords Club Incorporated as at 30 June 2014.

Please contact me should you wish to discuss any of the matters above.

Yours faithfully,

Dino Criscitelli
Dino Criscitelli & Associates Pty Ltd